



**DORMAA WEST
DISTRICT ASSEMBLY**

P. O. BOX 4, Nkrankwanta

Digital Address: BF-0029-6264

Kindly quote this number and date on all correspondence

My Ref. No DWDA.01/20/02/006

Your Ref. No. _____

Date: 10th April, 2025

SUBMISSION OF 2025 FIRST QUARTER PROGRESS REPORT

We submit herewith a copy of First Quarter 2025 Progress Report of the Dormaa West District Assembly for your records and necessary action.

**PLN IDDRISU MAHAMA
DISTRICT CO-ORDINATING DIRECTOR
for: DISTRICT CHIEF EXECUTIVE**

THE DIRECTOR GENERAL
NDPC
ACCRA

THRO:

THE HON. REGIONAL MINISTER
BONO RCC
SUNYANI

**CC: THE REGIONAL ECON. PLANNING OFFICER
BONO REGIONAL COORDINATING COUNCIL
SUNYANI B/R**



(REPUBLIC OF GHANA)

BONO REGION

Tel: +233 (0) 352 291 438

Email: dormaawestdistrict@gmail.com

Website: www.dwda.online

DORMAA WEST DISTRICT ASSEMBLY



FIRST QUARTER PROGRESS REPORT

MARCH, 2025

PREPARED BY

DISTRICT PLANNING AND CO-ODINATING UNIT (DPCU)



REPUBLIC OF GHANA

TABLE OF CONTENTS

LIST OF ABBREVIATIONS	v
CHAPTER ONE	1
GENERAL INTRODUCAION	1
1.0 Introduction.....	1
1.1 Purpose of The 2025 First Quarter Progress Report	1
1.2 Processes Involved and Difficulties Encountered	2
1.3 Processes Involved (Methodology)	2
1.4 Status of Implementation of District Medium Term Development Plan. (DMTDP 2022- 2025).....	2
1.5 Difficulties Encountered	3
CHAPTER TWO	4
MONITORING AND EVALUTION ACTIVITIES REPORT	4
2.0 Introduction:	4
2.1 Proportion of Planned Activities Implemented.....	4
2.2 COMMENTS ON REVENUE QUARTERLY PERFORMANCE:.....	26
2.3 Comments On Expenditure Quarterly Performance:.....	26
2.4 National Ambulance Service	33
2.5 Poverty Reduction Programmes and Other Interventions	34
2.5.1 Livelihood Empowerment against Poverty (LEAP)	34
2.5.2 Youth Employment Agency	34
2.6 Participatory Monitoring and Evaluation (PM&E)	36
CHAPTER THREE.....	37
THE WAY FORWARD	37
3.0 Key Issues Addressed and Those Yet to be Addressed	37
3.1 Recommendation.....	37

LIST OF TABLES

Table 1: proportion of planned activities implemented..... 4
Table 2b: Detailed information on planned and executed activities.5
Table 2c: Activity Register for The Quarter..... 6
Table 2d: Project Register for The Third Quarter.....23
Table 2e: Revenue Quarterly Performance26
Table 2f: Expenditure Quarterly Performance26
Table 2f: Updates On Core Performance Indicators..... 27
**Table 2g: Updates On District Specific Indicators (Focus On Inputs, Activities
And Output Indicators)..... 32**
Table 2h: Critical Development and Poverty Issues.33
Table 2i: Modules Under YEA, 202534
TABLE 2K: Participatory Evaluation Tool Used..... 36

LIST OF ABBREVIATIONS

APR	-	Annual Progress Report
QPR	-	Quarterly Progress Report
MDA'S	-	Ministries, Department and Agencies
MTDP	-	Medium Term Development Plan
IGF	-	Internal Generated Fund
DACF	-	District Assembly Common Fund
MLGRD	-	Ministry of Local Gov't, Rural Development & Env't
DPCU	-	District Planning Co-ordinating Unit
RPCU	-	Regional Planning Coordinating Unit
M & E	-	Monitoring and Evaluation
NDPC	-	National Development Planning Commission
HFA	-	Health Facility Attendance Card
NHIA	-	National Health Insurance Authority
NHIS	-	National Health Insurance Scheme
OPD	-	Out Patient Department
IPD	-	In Patient Department
PPE	-	Personal Protection Equipment
BAC	-	Business Advisory Centre
SME'S	-	Small Medium Scale Enterprise
LRED	-	Local & Regional Economic Development
ITN	-	Insecticide Treated Net
VCT	-	Voluntary Counselling & Testing
PLWHA	-	People Living with HIV/AIDS
CBRDP	-	Community Base Rural Development Project
NYEP	-	National Youth Employment Programme
GETFUND	-	Ghana Education Trust Fund
GoG	-	Government of Ghana
DoA	-	Department of Agriculture
GPSNP2	-	Ghana Productive Safety Net Project Phase 2

CHAPTER ONE

GENERAL INTRODUCAION

1.0 Introduction

This report covers the period from 1st January to 31st March, 2025. It is the Thirteenth report on the implementation of policies, programmes and projects outlined in the Dormaa West District Assembly's Medium-Term Development Plan (2022-2025) under the Medium Term National Development Policy Frame work. The Coordinated Programme of Economic and social Development Policies 'An Agenda for Job: Creating Prosperity and Equal Opportunity for All (2022-2024) Phase II.

All decentralized Departments and Agencies translated the DMTDP into actions. This was demonstrated through evidenced based information, that these interventions are having the desired results in terms of transforming the lives of all beneficiaries. The teased out Composite Annual Action Plan from the MTPD has be implemented, monitored and evaluated within the space of one year but progressively reported on quarterly.

Hence, this report provides outcome of the First quarter, 2025 monitoring and evaluation of programmes and projects under DACF, DDF, GETFund, MP's and IGF.

1.1 Purpose of The 2025 First Quarter Progress Report

The purpose of this report is to

- Provide feedback to enhance learning and to improve the planning process and effectiveness of interventions
- Provide corrective actions to improve the programme or project design, work plan and implementation strategies
- Provide management staff and other stakeholders with information on whether or not progress is being made towards achieving stated objectives
- Increase project and programme accountability with donors and other stakeholders and to provide managers with the opportunity to make timely adjustments

1.2 Processes Involved and Difficulties Encountered

The report has been compiled from an assessment of the status of indicators and targets, which were adopted for monitoring and evaluating the achievements and impact of key policy and programme interventions undertaken during the first quarter.

1.3 Processes Involved (Methodology)

Processes used to monitor and evaluate attainment of the goals and objectives of the District Medium Term Plan within the First quarter of the year 2025 included; the use of both primary and secondary data from departments and their reports respectively, District Planning Co-ordinating Unit meeting, District Composite Review meetings, meetings of sub-district structures, town hall meeting, participatory monitoring and evaluation of projects and programmes and analyses of funds flow against outputs.

1.4 Status of Implementation of District Medium Term Development Plan. (DMTDP 2022-2025)

This report marks the First quarter of the Fourth year (2025) of implementation of the Medium Term Development Plan prepared under the Agenda for Job: Creating Prosperity and Equal Opportunity for All (2022-2025) II. To demonstrate through evidenced based information that the desired results were being met, a result based Monitoring and Evaluation system was prepared to facilitate collection, analysis and dissemination of information on performance indicators and outcomes.

The status of implementation of specific initiatives under the various development dimensions as at December, 2025 included;

The Dormaa West District undertook the following within the quarter under review;

- Organize mandatory DA meetings (EXECO, DPCU, DISEC, DEOC District Health Committee etc
- Organised a District Technical Sub-Committee meeting
- One General Assembly meeting was held

1.5 Difficulties Encountered

- Delay in data submission by Departmental and Agencies
- Difficult in getting transportation for data collection

CHAPTER TWO
MONITORING AND EVALUATION ACTIVITIES REPORT

2.0 Introduction:

This chapter presents a comprehensive overview of the monitoring and evaluation activities undertaken during the first quarter of 2025. It provides insights into the progress made in implementing Program and Project Status: Current progress and challenges, Funding Sources and Disbursements: Updates on financial resources and utilization, Indicators and Targets, Critical Development and Poverty Issues, Evaluations Conducted and Participatory Monitoring and Evaluation undertaken and their Results.

This update aims to inform stakeholders on the status of our development initiatives and guide for future decision-making.

Table 1: proportion of planned activities implemented

Items	Target	Quarterly performance				
	2025	1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.	Cumulative
1. Proportion of planned activities implemented:		100%				
a. Percentage completed	96.56%	40%				
b. Percentage of ongoing interventions	92.82%	60%				
c. Percentage of interventions abandoned	0%	0%				
d. Percentage of interventions yet to start	60%	0%				
2. Percentage of activities rolled over	0 %	0%				

2.1 Proportion of Planned Activities Implemented

From the table above, the planned activities for the First Quarters of Plan Actives implemented are expressed in percentage;

Percentage Completed is 40%, Ongoing Interventions is 60%, there was no Abandoned Intervention and Intervention yet to start is 0%.

Table 2b: Detailed information on planned and executed activities

S/N	Development Dimension	First Quarter		second Quarter		Third Quarter		Fourth Quarter	
		Planned	Executed	Planned	Executed	Planned	Executed	Planned	Executed
1	Management and Administration	29	17						
2	Economic Development	11	2						
3	Social Services Delivery	80	35						
4	Infrastructure Delivery and Management	15	3						
5	Environmental and Sanitation Management	21	7						
	Total	156	64						

Table 2c: Activity Register for The Quarter

NO	PLANNED ACTIVITIES FOR THE QUARTER	DEVELOPMENT DIMENSION OF POLICY FRAMEWORK	AMOUNT INVOLVED SUM (GH¢)	SOURCE OF FUNDING	DATE STARTED	DATE OF COMPLETION	PLANNED EXPENDITURE	ACTUAL EXPENDITURE	IMPLEMENTATION STATUS: COMPLETED/YET TO START (%)	ISSUES FOR LEADERSHIP ATTENTION
1	Monitor and supervise Development projects and programmes.	Management & Administration	72,000.00	DACF	January, 2025	March, 2025	17,000.00	4,000.00	100%	Monitoring of all projects within the District was done successfully
2	Provision for office equipment and stationery	Management & Administration	31,584.00	DACF	January, 2025	March, 2025	31,584.00	31,584.00	100%	Provision for office equipment and stationery were made within the quarter
3	Prepare and submit Annual, quarterly and monthly progress reports on activities of departments and units of the	Management & Administration	6,000.00	DACF	January, 2025	March, 2025	6,000.00	6,000.00	100%	Reports prepared and duly submitted with copies on file

NO	PLANNED ACTIVITIES FOR THE QUARTER	DEVELOPMENT DIMENSION OF POLICY FRAMEWORK	AMOUNT INVOLVED SUM (GH¢)	SOURCE OF FUNDING	DATE STARTED	DATE OF COMPLETION	PLANNED EXPENDITURE	ACTUAL EXPENDITURE	IMPLEMENTATION STATUS: COMPLETED/YET TO START (%)	ISSUES FOR LEADERSHIP ATTENTION
	Assembly on Website, Notice board									
4	Provision for payment of Bank Charges, Utility bills and postal and telecommunication and Advertisement & publication.	Management & Administration		DACF	January, 2025	March, 2025	7,250.00	7,250.00	100%	Provision was made for payment of Bank Charges, Utility bills and postal and telecommunication and Advertisement & publication
5	Provision for protocol expenses	Management & Administration	20,000.00	DACF	January, 2025	March, 2025	5,000.00	5,000.00	100%	protocol expenses were catered for within the quarter
6	Training on performance management system	Management & Administration	16,000.00	DDF	January, 2025	March, 2025	8,000.00	8,000.00	95%	Provision for capacity building, seminars, workshop,

NO	PLANNED ACTIVITIES FOR THE QUARTER	DEVELOPMENT DIMENSION OF POLICY FRAMEWORK	AMOUNT INVOLVED SUM (GH¢)	SOURCE OF FUNDING	DATE STARTED	DATE OF COMPLETION	PLANNED EXPENDITURE	ACTUAL EXPENDITURE	IMPLEMENTATION STATUS: COMPLETED/YET TO START (%)	ISSUES FOR LEADERSHIP ATTENTION
	(Performance Appraisal)									meetings and programmes for staff, DA members and others were made within the quarter
7	Provision for MP capital Development projects and Goods and services	Management & Administration	2,378,000.36	MP's CF	January, 2025	March, 2025	98,000.00	-	100%	Provision for MP capital Development projects and Goods and services was facilitated
8	Support District security operations	Management & Administration	5,000.00	DACF	January, 2025	March, 2025	5,000.00	5,000.00	99%	The security operations supported
9	Provision for the payment casual workers monthly allowances,	Management & Administration	24,600.00	DACF/IGF	January, 2025	March, 2025	24,600.00	24,600.00	100%	casual workers monthly allowances, staff transfer grant, PM

NO	PLANNED ACTIVITIES FOR THE QUARTER	DEVELOPMENT DIMENSION OF POLICY FRAMEWORK	AMOUNT INVOLVED SUM (GH¢)	SOURCE OF FUNDING	DATE STARTED	DATE OF COMPLETION	PLANNED EXPENDITURE	ACTUAL EXPENDITURE	IMPLEMENTATION STATUS: COMPLETED/YET TO START (%)	ISSUES FOR LEADERSHIP ATTENTION
	staff transfer grant, PM allowance and other allowance									allowance and other allowance paid within the quarter
10	Support to operations of substructures and client service unit.	Management & Administration	20,000.00	DACF/IGF	January, 2025	March, 2025	20,000.00	20,000.00	99%	operations of substructures and client service unit supported
11	Update of data base on ratable items	Management & Administration	30,000.00	DACF/IGF	January, 2025	March, 2025	30,000.00	30,000.00	95%	data base on ratable items Updated and will continue in subsequent quarters
12	Erect daily Revenue check point at town center	Management & Administration	50,000.00	DACF/IGF	January, 2025	March, 2025	20,000.00	20,000.00	98%	daily Revenue check point at town center Erected
13	Monitoring of revenue collection/revenue	Management & Administration	5,000.00	DACF/IGF	January, 2025	March, 2025	5,000.00	5,000.00	97%	revenue collection/revenue Task force work

NO	PLANNED ACTIVITIES FOR THE QUARTER	DEVELOPMENT DIMENSION OF POLICY FRAMEWORK	AMOUNT INVOLVED SUM (GH¢)	SOURCE OF FUNDING	DATE STARTED	DATE OF COMPLETION	PLANNED EXPENDITURE	ACTUAL EXPENDITURE	IMPLEMENTATION STATUS: COMPLETED/YET TO START (%)	ISSUES FOR LEADERSHIP ATTENTION
	Continue Task force work									monitored within the quarter
14	Intensify public education on rate payment	Management & Administration	5,000.00	DACF/IGF	January, 2025	March, 2025	5,000.00	5,000.00	100%	public education on rate payment Intensified and will need to continue
15	Support to internal Audit Unit to function well and Organize quarterly Audit committee meetings, Audit reports, report on withholding tax to resolve all External Auditors observation and	Management & Administration	20,000.00	DACF/IGF	January, 2025	March, 2025	20,000.00	20,000.00	100%	quarterly Audit committee Organized and the Unit supported to resolve audit observation

NO	PLANNED ACTIVITIES FOR THE QUARTER	DEVELOPMENT DIMENSION OF POLICY FRAMEWORK	AMOUNT INVOLVED SUM (GH¢)	SOURCE OF FUNDING	DATE STARTED	DATE OF COMPLETION	PLANNED EXPENDITURE	ACTUAL EXPENDITURE	IMPLEMENTATION STATUS: COMPLETED/YET TO START (%)	ISSUES FOR LEADERSHIP ATTENTION
	report appropriately									
16	Support GEA /LED Activities	Economic Development	1,200.00	DACF/IGF	January, 2025	March, 2025	20,000.00	1,200.00	100%	GEA /LED Activities supported
17	Biz box projects (NVTI Exams, Mentorship and Coaching)	Economic Development	1,500.00	DACF/IGF	January, 2025	March, 2025	1,500.00	1,500.00	100%	Staff Support
18	Support for Needy but Brilliant students	Social services delivery	82,000.00	DACF/MP'S	January, 2025	March, 2025	82,000.00	82,000.00	100%	The programme needs to continue in the subsequent quarters to cover more beneficiaries
19	Provision for DEOC meeting	Social services delivery	18,000.00	DACF/IGF	January, 2025	March, 2025	18,000.00	18,000.00	100%	DEOC meeting held with minutes on file
20	Organize district level	Social services delivery	20,000.00	DACF/IGF	January, 2025	March, 2025	20,000.00	20,000.00	100%	school Performance

NO	PLANNED ACTIVITIES FOR THE QUARTER	DEVELOPMENT DIMENSION OF POLICY FRAMEWORK	AMOUNT INVOLVED SUM (GH¢)	SOURCE OF FUNDING	DATE STARTED	DATE OF COMPLETION	PLANNED EXPENDITURE	ACTUAL EXPENDITURE	IMPLEMENTATION STATUS: COMPLETED/YET TO START (%)	ISSUES FOR LEADERSHIP ATTENTION
	school Performance appraisal Meetings (SPAM) for 40 participants									appraisal Meetings (SPAM) held
21	Social auditing for poverty reduction	Social services delivery	2,50000.00	DACF/IGF	January, 2025	March, 2025	3,110.00	2,000.00	100%	Social auditing for poverty reduction organized
22	Support for HIV/AIDS and Malaria	Social services delivery	10,520.00	DACF/IGF	January, 2025	March, 2025	7,000.00	7,000.00	100%	HIV/AIDS and Malaria supported by know your status campaign through radio awareness creation
23	Support for NIDS and other health related activities	Social services delivery	10,000.00	DACF/IGF	January, 2025	March, 2025	10,000.00	10,000.00	99%	NIDS and other health related activities supported

NO	PLANNED ACTIVITIES FOR THE QUARTER	DEVELOPMENT DIMENSION OF POLICY FRAMEWORK	AMOUNT INVOLVED SUM (GH¢)	SOURCE OF FUNDING	DATE STARTED	DATE OF COMPLETION	PLANNED EXPENDITURE	ACTUAL EXPENDITURE	IMPLEMENTATION STATUS: COMPLETED/YET TO START (%)	ISSUES FOR LEADERSHIP ATTENTION
24	Training on community infant & young child feeding practice	Social services delivery	34,000.00	DACF/IGF	January, 2025	March, 2025	34,000.00	34,000.00	100%	Training on community infant & young child feeding practice conducted
25	Carry out monitoring and supervision to facilities on TB/HIV	Social services delivery	24,000.00	DACF/IGF	January, 2025	March, 2025	24,000.00	24,000.00	99%	Monitoring and Supervision to facilities on TB/HIV carried out
26	Refresher training for counsellors on HIV Testing and counselling district level (on-the-job coaching)	Social services delivery	7,050.00	DACF/M-SHAP	January, 2025	March, 2025	7,050.00	7,050.00	100%	Refresher training for counsellors on HIV Testing and counselling district level (on-the-job coaching) organised

NO	PLANNED ACTIVITIES FOR THE QUARTER	DEVELOPMENT DIMENSION OF POLICY FRAMEWORK	AMOUNT INVOLVED SUM (GH¢)	SOURCE OF FUNDING	DATE STARTED	DATE OF COMPLETION	PLANNED EXPENDITURE	ACTUAL EXPENDITURE	IMPLEMENTATION STATUS: COMPLETED/YET TO START (%)	ISSUES FOR LEADERSHIP ATTENTION
27	Reactivate and strengthen 50 IYCF support groups for nutrition and educational information sharing for behavioral change	Social services delivery	10,465.00	DACF/IGF	January, 2025	March, 2025	10,465.00	10,465.00	99%	IYCF support groups for nutrition and educational information sharing for behavioral change reactivated and strengthened
28	Procure the needed equipment and logistics for Growth monitoring and promotion to identify malnourish children for timely intervention	Social services delivery	20,316.00	DACF/IGF	January, 2025	March, 2025	25,000.00	20,316.00	100%	Growth monitoring and promotion to identify malnourish children for timely intervention logistics procurement supported

NO	PLANNED ACTIVITIES FOR THE QUARTER	DEVELOPMENT DIMENSION OF POLICY FRAMEWORK	AMOUNT INVOLVED SUM (GH¢)	SOURCE OF FUNDING	DATE STARTED	DATE OF COMPLETION	PLANNED EXPENDITURE	ACTUAL EXPENDITURE	IMPLEMENTATION STATUS: COMPLETED/YET TO START (%)	ISSUES FOR LEADERSHIP ATTENTION
29	Provide onsite Supportive Supervision on Girl Iron-Folate Tablet Supplementation to identify and address supplementation challenges	Social services delivery	2,499.00	DACF/IGF	January, 2025	March, 2025	1,200.00	2,499.00	99%	Supervision on Girl Iron-Folate Tablet Supplementation to identify and address supplementation challenges successfully done
30	Conduct Food demonstration to 600 pregnant and lactating mothers to build their competencies on nutritious ways preparing food to reduce of malnutrition using local ingredients. Messages on	Social services delivery	14,700.00	DACF/IGF	January, 2025	March, 2025	14,700.00	14,700.00	96%	Food demonstration to pregnant and lactating mothers to build their competencies on nutritious ways preparing food to reduce of malnutrition using local ingredients conducted and

NO	PLANNED ACTIVITIES FOR THE QUARTER	DEVELOPMENT DIMENSION OF POLICY FRAMEWORK	AMOUNT INVOLVED SUM (GH¢)	SOURCE OF FUNDING	DATE STARTED	DATE OF COMPLETION	PLANNED EXPENDITURE	ACTUAL EXPENDITURE	IMPLEMENTATION STATUS: COMPLETED/YET TO START (%)	ISSUES FOR LEADERSHIP ATTENTION
	girl child education will be delivered at each demo ground									will need to continue
31	Hold 4no. District committee meetings	Social services delivery	50,000.00	DACF/IGF	January, 2025	March, 2025	50,000.00	50,000.00	100%	District Health committee meetings was held with minutes on file
32	Training for School club teachers in the JHSs	Social services delivery	2,000.00	DACF/IGF	January, 2025	March, 2025	2,000.00	2,000.00	100%	School club teachers in the JHSs trained on health
33	Sensitization of two schools on GBV	Social services delivery	600.00	UNICEF	January, 2025	March, 2025	600.00	600.00	100%	Delay in fund release
34	Sensitization of 71 farmers on light work	Social services delivery	3,000.00	TOUTO N ELIHO	January, 2025	March, 2025	3,000.00	3,000.00	100%	Inadequate means of transport

NO	PLANNED ACTIVITIES FOR THE QUARTER	DEVELOPMENT DIMENSION OF POLICY FRAMEWORK	AMOUNT INVOLVED SUM (GH¢)	SOURCE OF FUNDING	DATE STARTED	DATE OF COMPLETION	PLANNED EXPENDITURE	ACTUAL EXPENDITURE	IMPLEMENTATION STATUS: COMPLETED/YET TO START (%)	ISSUES FOR LEADERSHIP ATTENTION
35	Collection of data on Person with Disability in the District	Social services delivery	3,000.00	UNICEF	January, 2025	March, 2025	3,000.00	3,000.00	100%	Inadequate means of transport
36	Case management and link referrals	Social services delivery	4,600.00	UNICEF	January, 2025	March, 2025	4,600.00	4,600.00	100%	Limited office space
37	Supervise LEAP Disbursement	Social services delivery	1,100.00	GOG	January, 2025	March, 2025	1,000.00	699.00	100%	Implement fund to implement activities
38	Enroll and renew NHIS for 700 vulnerable population (PWDs, 2 LEAP beneficiaries, Indigents) in the District	Social services delivery	4,000.00	GOG	January, 2025	March, 2025			70%	Implement fund to implement activities

NO	PLANNED ACTIVITIES FOR THE QUARTER	DEVELOPMENT DIMENSION OF POLICY FRAMEWORK	AMOUNT INVOLVED SUM (GH¢)	SOURCE OF FUNDING	DATE STARTED	DATE OF COMPLETION	PLANNED EXPENDITURE	ACTUAL EXPENDITURE	IMPLEMENTATION STATUS: COMPLETED/YET TO START (%)	ISSUES FOR LEADERSHIP ATTENTION
39	Voter education	Social services delivery	3,000.00	EU	January, 2025	March, 2025	4,000.00	3,000.00	95%	The commission needs financial support from the district assembly
40	Engagement with youth group	Social services delivery	5,000.00	EU	January, 2025	March, 2025	5,000.00	5,000.00	98%	The commission needs financial support from the district assembly
41	Political party youth activities engagements peace and tolerance	Social services delivery	5,000.00	EU	January, 2025	March, 2025	5,000.00	5,000.00	95%	The commission needs financial support from the district assembly
42	Engagement with civic education clubs	Social services delivery			January, 2025	March, 2025			88%	The commission needs financial support from

N O	PLANNED ACTIVITIES FOR THE QUARTER	DEVELOPME NT DIMENSION OF POLICY FRAMEWOR K	AMOUN T INVOLV ED SUM (GH¢)	SOURC E OF FUNDI NG	DATE START ED	DATE OF COMPLETI ON	PLANNED EXPENDITU RE	ACTUAL EXPENDITU RE	IMPLEMENTAT ION STATUS: COMPLETED/Y ET TO START (%)	ISSUES FOR LEADERSHI P ATTENTION
										the district assembly
43	Inter- faith engagement	Social services delivery	1,240.00	GOG	January, 2025	March, 2025	2,000.00	1,240.00	80%	The commission needs financial support from the district assembly
44	Airing of jingle	Social services delivery	1,000.00	EU	January, 2025	March, 2025	370.00	270.00	95%	The commission needs financial support from the district assembly
45	2024 general election observation	Social services delivery	370.00	EU	January, 2025	March, 2025	370.00	3700.00	98%	The commission needs financial support from the district assembly
46	Resource the Gender Desk Officer.	Social services delivery	1,500.00	DACF/ IGF	January, 2025	March, 2025	1,500.00	1,500.00	100%	Gender Desk Officer Resourced

N O	PLANNED ACTIVITIES FOR THE QUARTER	DEVELOPME NT DIMENSION OF POLICY FRAMEWOR K	AMOUN T INVOLV ED SUM (GH¢)	SOURC E OF FUNDI NG	DATE START ED	DATE OF COMPLETI ON	PLANNED EXPENDITU RE	ACTUAL EXPENDITU RE	IMPLEMENTAT ION STATUS: COMPLETED/Y ET TO START (%)	ISSUES FOR LEADERSHI P ATTENTION
47	Organize clean up exercise	Environmental and Sanitation management	5000.00	IGF	January, 2025	March, 2025	5000.00	5000.00	92%	Inadequate sanitary tools
48	Premises inspection	Environmental and Sanitation management	1,000.00	IGF	January, 2025	March, 2025	1,000.00	1,000.00	90%	Lack of means of transport
49	Monitoring of food and drinks handlers	Environmental and Sanitation Management	1,500.00	IGF	January, 2025	March, 2025	1,000.00	1,500.00	75%	Lack of means of transport
50	Radio talk show at FM station for education and sensitization	Disaster prevention and Management	1,000.00	IGF	January, 2025	March, 2025	1,000.00	1,000.00	88%	
51	Meeting with Sawmill's/Chain-saw owners and cargo trucks owners and discussed about their activities and its'	Disaster prevention and Management	1,000.00	GOG	January, 2025	March, 2025	1,000.00	1,000.00	88%	

N O	PLANNED ACTIVITIES FOR THE QUARTER	DEVELOPME NT DIMENSION OF POLICY FRAMEWOR K	AMOUN T INVOLV ED SUM (GH¢)	SOURC E OF FUNDI NG	DATE START ED	DATE OF COMPLETI ON	PLANNED EXPENDITU RE	ACTUAL EXPENDITU RE	IMPLEMENTAT ION STATUS: COMPLETED/Y ET TO START (%)	ISSUES FOR LEADERSHI P ATTENTION
	deteriorating effects on the environment									
52	Fire drill training and education with stakeholders as well as climate change and urban Resilience training for the staff.	Disaster prevention and Management	1,000.00	IGF	January, 2025	March, 2025	1,000.00	1,000.00	88%	
53	Public Sensitization in Kwabena Dwomokrom on the need for a local plan	Infrastructure Delivery And Management	500.00	IGF	January, 2025	March, 2025	1500.00	500.00	100%	
54	Carried out public	Infrastructure Delivery And Management	500.00	IGF	January, 2025	March, 2025	1500.00	500.00	100%	

NO	PLANNED ACTIVITIES FOR THE QUARTER	DEVELOPMENT DIMENSION OF POLICY FRAMEWORK	AMOUNT INVOLVED SUM (GH¢)	SOURCE OF FUNDING	DATE STARTED	DATE OF COMPLETION	PLANNED EXPENDITURE	ACTUAL EXPENDITURE	IMPLEMENTATION STATUS: COMPLETED/YET TO START (%)	ISSUES FOR LEADERSHIP ATTENTION
	sensitization in Diabakrom on permitting and its related benefits									
55	Site visits within Nkrankwanta to ensure permitting compliance	Infrastructure Delivery And Management	1,300	IGF	January, 2025	March, 2025	3,000.00	1,300.00	100%	

Table 2d: Project Register for The Third Quarter

PROJECT DESCRIPTION	DEVELOPMENT DIMENSIONS OF POLICY FRAMEWORK	LOCATION	CONTRACTOR/CONSULTANT	CONTRACT SUM GH¢	SOURCE OF FUNDING	DATE OF AWARD	DATE STARTED	EXPECTED DATE OF COMPLETION	EXPENDITURE TO DATE	OUTSTANDING BALANCE	IMPLEMENTATION STATUS (%)	REMARKS
Construction of 3-Unit classroom block at Nkwantaso	Education	Nkwantaso	Berekum Graceland CO. LTD	250,031.50	DACF	20/05/2019	20/08/2019	20/05/2023	143,339.85	106,691.65	100%	In use with payment issues
Construction of 3-Unit classroom block	Education	Yaw-Owusukrom	M/S Little Kwame Yeboah Ltd	249,831.50	DACF	18/08/2019	22/08/2019	22/05/2023	132,673.65	117,157.85	95%	Project Ongoing with payment issues
Construction of a CHPSCompound with Mechanized borehole	Health delivery	Awiakrom	Jago Apex Company Ltd	430,538.00	DACF	20/11/2019	22/08/2020	22/06/2023	0	430,538.00	at the lintel stage	Project still On hold due to lack of funds to contract or
Construction of 1No. ICT center with office	Education	Nkrankwanta	M/S E.K Senkyire Ltd	517,235.80	MPCF	20/08/2022	15/06/2022	15/12/2023	300,000.00	217,235.80	100%	Completed and in use but

PROJECT DESCRIPTION	DEVELOPMENT DIMENSIONS OF POLICY FRAMEWORK	LOCATION	CONTRACTOR/CONSULTANT	CONTRACT SUM GH¢	SOURCE OF FUNDING	DATE OF AWARD	DATE STARTED	EXPECTED DATE OF COMPLETION	EXPENDITURE TO DATE	OUTSTANDING BALANCE	IMPLEMENTATION STATUS (%)	REMARKS
and toilet facility												payment not completed
Construction of 1No. Slaughter house	Environment and Sanitation	Nkrankwanta	M/S Golden City Const.	273,390.00	IGF	28/04/2020	28/04/2020	28/04/2023	223,401.80	49,988.20	95%	Project Ongoing
Construction of 1No. 6 unit classroom block with Ancillary facilities	Education	Nkrankwanta	Messrs R-Kostab Limited	1,131,858.00	DACF	11/05/2023	11/06/2023	11/05/2026	462,825.75	669,032.25	40.9%	Ongoing
Construction of GES block	Education	Nkrankwanta	M/S JOWALISA	999,999.00	DACF-RFG	7/11/2024	7/11/2024	3 Months	999,999.00	0.00	100%	Completed
Completion of GES block	Education	Nkrankwanta	M/S JOWALISA	182,580.00	DACF	22/12/2024	31/05/2025	5 Months	85,226.25	97,353.75	47%	Ongoing

PROJECT DESCRIPTION	DEVELOPMENT DIMENSIONS OF POLICY FRAMEWORK	LOCATION	CONTRACTOR/CONSULTANT	CONTRACT SUM GH¢	SOURCE OF FUNDING	DATE OF AWARD	DATE STARTED	EXPECTED DATE OF COMPLETION	EXPENDITURE TO DATE	OUTSTANDING BALANCE	IMPLEMENTATION STATUS (%)	REMARKS
Construction of 1No. Police post	Security	Yaakrom	R-KOSTLB	434,079.35	DACFRFG	12/08/2024	26/08/2024	26/11/2024	434,079.35	0.00	100%	Completed
Construction of 1No. Police post	Security	Kwadwomokrom	R-KOSTLB	434,079.35	IGF	12/08/2024	26/08/2024	26/11/2024	247,328.00	186,751.35	78%	Ongoing

Table 2e: Revenue Quarterly Performance

Revenue Source	Target	Quarterly Performance				
	2025	1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter	Cumulative
IGF	1,864,706.95	132,951.01				
DACF	3,550,293.70	0.48				
MP's CF	700,000.00	300,010.83				
PWDs CF	180,000.00	4.87				
DACF-RFG	2,004,134.35	-				
MSHAP	30,000.00	-				
MP SIF	-	-				
SRWSP +	-	-				
CWSA	-	-				
GPSNP 2	2,259,775.15	-				
UNFPA	-	-				
UNICEF	30,000.00	-				
LEAP	-	-				
Donor (MAG)	-	-				
GOG (Compensation Plus Good & Services)	6,191,073.82	1,322,565.12				
DDF						
TOTAL	16,809,983.97	1,755,532.31				

2.2 COMMENTS ON REVENUE QUARTERLY PERFORMANCE:

- a) From the table above, there have been 10.4% achievement for the First Quarter revenue in accordance to the target.

Table 2f: Expenditure Quarterly Performance

Expenditure	Target	Quarterly Performance				
	2025	1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter	Cumulative
Compensation	6,154,574.77	1,335,582.07				
Goods And Service	7,266,728.51	391,885.03				
CAPEX	3,084,680.69	-				
TOTAL	16,505,983.97	1,727,467.10				

Source: District Finance Department, March, 2025.

2.3 Comments On Expenditure Quarterly Performance:

- a) Utilization of Funds in accordance with Budget: No projects/program were executed outside the DA's budget for the First quarter

Table 2f: Updates On Core Performance Indicators

Indicator	Definition	Disaggregation	Indicator type	Baseline 2024	Target 2025	Quarterly Performance				
						1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.	Cumulative
Economic Development Dimension										
Goal: Build a prosperous country										
Number of new jobs created	Count of formal and informal sector jobs created per annum by type (temporary and permanent)	By sector: <ul style="list-style-type: none"> Agriculture Industry Service 	Output	45 11 48	20 10 20	0 0 0				
Number of farmers engaged in the PFJ programme -All farmers -Youth	Count of persons registered and supported under the Planting for Food and Jobs initiative including subsidized fertilizer and seeds expressed as a percentage of all farmers	• All farmers	500		800	Null				
		• Youth	100		50	Null				
Percentage change in IGF	The difference of the current and previous year's IGF expressed as a percentage of the previous year's IGF	By sector: <ul style="list-style-type: none"> Agriculture Industry Service 	Input							
Social Development Dimension										
Goal: Create opportunities for all Ghanaians										
Teacher absenteeism rate KG Primary JHS SHS	Count of days teachers were absent from the classroom expressed as a proportion of all days teachers are expected to be present in the classroom (i.e., 70 days per teacher for one semester)	By category <ul style="list-style-type: none"> Kindergarten Primary JHS SHS 	Output	373 384 388 296	94 97 95 80	0 0 0				
Gender Parity Index	Total number of girls at a	By category • Kindergarten	Outcome	4	2	0.97				

	particular level as a ratio of total number of boys at those same levels (KG, Primary, JHS, SHS)	<ul style="list-style-type: none"> • Primary • JHS • SHS 		4 4 4	1 1 1	0.94 0.96				
Pupil-teacher ratio	Pupil-teacher ratio is the number of pupils enrolled in school divided by the number of school teachers (regardless of their teaching assignment).	By category <ul style="list-style-type: none"> • Kindergarten • Primary • JHS • SHS 	Input	100 92 36 80	25 23 9 20	52.1 46.1 44.1				
Number of new classroom blocks constructed	Count of new units' classroom blocks built with ancillary facilities	By category <ul style="list-style-type: none"> • Kindergarten • Primary • JHS • SHS 	Output	18 12 8	4 3 2	0 0 0				
Number of new health facilities constructed	Count of new hospital, polyclinic, clinic, health center or CHPS constructed	By category <ul style="list-style-type: none"> • CHPS Compound • Clinic • Health Center • Polyclinic • Hospital 		17 7 7 1 1	17 2 1 1 0	0 0 0 0 0				
Proportion of health facilities that are functional	Measures the number of health facilities that are registered and in operation for purposes of providing health care services to the general public expressed	By category <ul style="list-style-type: none"> • CHPS Compound • Clinic • Health Center • Polyclinic • Hospital 	Output		1 0 1 1 0	0% 0% 0% 0% 100%				

	as a percentage of completed health facilities									
Proportion of population with valid NHIS card	The population with valid NHIS card, expressed as a percentage of total district population	By category / gender <ul style="list-style-type: none"> Total Indigents Informal Aged Under 18years Pregnant Women <ul style="list-style-type: none"> SSNIT Contributor SSNIT Pensioner Mobile Renewal 	Outcome	5,967	30,105	4,7401	5,967			
				1,172	6,939	4,7401	1,172			
				2,038	9,238	4,7401	2,039			
				205	844	4,7401	205			
				2,172	11,270	4,7401	2,172			
				146	702	4,7401	146			
				216	1,039	4,7401	216			
				17	73	4,7401	17			
Doctor to	Number		Input							

population ratio	registered doctors available per population			1:23,957	1:24,974	1:24,979				
Nurse to population ratio	Number of registered nurses available per the population		Input	1:197	0	263				
Number of births and deaths registered	Count of births and deaths registered by the vital registration system in the district in a particular year.	By occurrence/sex <ul style="list-style-type: none"> Birth Death 	Output	1,641	1,254	423				
				18	151	1				

Recorded cases of child abuse	Count of recorded cases of child abuse in the district	By category: Sex Child trafficking child labour sexual emotional neglect early marriage female genital mutilation family-child separation	Output							
				0	0	0				
				20	0	0				
				1	0	0				
				0	0	0				
				13	0	0				
				0	0	0				
				0	0	0				
				2	0	0				
Environment, Infrastructure & Human Settlements Dimension										
Number of communities covered by electricity	Count of communities in the district connected to the national grid	By administrative location • District • Rural • Urban	Output							
				80	80	75				
				80	80	52				
				90	90	23				
Governance, Corruption and Public Accountability Dimension										
Reported cases of crime	Count of reported cases of crime by type in a given year	By type/sex: • Rape • Armed robbery • Defilement • Murder • Drug trafficking • Peddling • Drug abuse • Domestic violence	Outcome							

Emergency planning and preparedness Dimension									
Number of communities affected by disaster	Count of disaster incidents recorded at the district	By occurrence: <ul style="list-style-type: none"> Bushfire Floods Wind/Rain Storm <ul style="list-style-type: none"> Domestic Fire 	Output	0	0	0			
				0	0	0			
				1	0	1			
				1	0	2			
Implementation, Coordination, Monitoring and Evaluation Dimension									
Number of the statutory members of the D/MPCU who attended the quarterly meeting	Count of directors/heads of departments who are members of the District Planning Coordinating Unit and attend the quarterly meeting	<ul style="list-style-type: none"> Provide the participants list of the quarterly meeting 	Output	32	32	30			

Table 2g: Updates On District Specific Indicators (Focus On Inputs, Activities And Output Indicators)

Indicators		Disaggregation	Indicator Type	Baseline 2024	Target 2025	Quarterly Performance				
						1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.	Cumulative
1	Farmer Extension Officer ratio		Economic Development	1:5236	1:5000	1:6239				
2	Number of modern markets available		Economic Development	5	7	1				
3	Percentage of population benefitting from LED policies and programs		Economic Development	90%	94%	84%				
4	BECE Pass Rate		Social Development	100%	100%	95%				
5	Percentage of trained teachers		Social Development	95%	95%	90%				
6	Pupil Core text book ratio		Social Development	1.0	1.0	0				
7	Percentage of PLWD benefitting from support		Social Development	90%	95%	0%				
8	Percentage of Road network in good condition		Environment, Infrastructure and Human settlement	92%	95%	80%				
9	Reported cases of crime		Governance, corruption and public Accountability	180	200	Not data				
10	Police Citizen ratio		Governance, corruption and public Accountability	1:1400	1:1400	Not data				

Table 2h: Critical Development and Poverty Issues.

Flagship programme and any other critical development and poverty issues	Allocation GH¢	Actual receipt GH¢	No of beneficiaries	
			Targets	Actuals
Galamsey	N/A	N/A	N/A	N/A
Water pollution	-	-	-	-
Drought	-	-	-	-
Ghana School Feeding Programme	615,067.00	-	5,145.00	4,786.00
Capitation Grants	120,000.00	100,119.30	12,765.00	10,221.00
National Health Insurance Scheme	No data	No Data	-	-
Livelihood Empowerment Agents Poverty LEAP Programme	106,800.00	106,800.00	147.00	144.00
National Youth Employment Programme	-	-	65.00	47.00
One-District- one factory	-	-	-	-
One village one dam Programme	-	-	-	-
Planting for Food and Jobs Programme	105,000.00	-	1000.00	494.00
Free SHS Programme	25,000.00	-	-	1,230.00
National Entrepreneurship and Innovation Plan (NEIP)	-	-	-	-
Implementation of Infrastructure for Poverty Eradication Programme (IPEP)	200,886.75	-	120.00	30.00

Source: Departments and Agencies, March, 2025

2.4 National Ambulance Service

Under the special initiative Project, the District received a new Ambulance from government of Ghana to augment health service delivery in the District and its environs.

The Dormaa West National Ambulance Service Station has a total of Sixteen (16) officers. Eleven (11) males and Five (5) females however, the ideal staff strength as indicated in their quarterly Brochure is sixteen (16). The breakdown is as follows; 4 EMT-A, 8 EMT-B and 4 EMT Drivers. This staff strength is inadequate for the smooth running of the facility in the District. It implies that, at some point in time, the District will not get more professional hands needed to rescue a situation. It is hopeful that, with time the District will receive new additional officers to augment their work but under the Fourth quarter, personnel were posted to the service.

2.5 Poverty Reduction Programmes and Other Interventions

2.5.1 Livelihood Empowerment against Poverty (LEAP)

During the First quarter under review, the 95th LEAP payment Cycle of GH106,800.00 was made to the one hundred and forty-four (144) households captured under the LEAP programme. Depending on the Household size, some beneficiaries have been able to start some small businesses on their own. Others through LEAP have been able to meet their medical needs hence promoting healthy livelihood and empowering against poverty.

2.5.2 Youth Employment Agency

The implementation of the National Youth Employment Programmed in the Dormaa West District continues to run. It has reduced in terms of modules to three (3) in 2024. The main objective of the programme is to create jobs for the unemployed youth in the district. The table below provides information on the jobs created by NYEP in the Dormaa West District as of March, 2025. No employment / recruitment was done during this quarter under review hence the figures remains the same.

Table 2i: Modules Under YEA, 2025

MODULE		MALE	FEMALE	TOTAL
Community Health Worker		7	20	27
Community Police Assistants		25	13	38
Artisans		1	1	2
Total:		33	34	67

Source: District YEA Office, March, 2025

The core functions of the YEA are; to facilitate the employment of the youth through collaborative efforts with public and private sectors of the economy; provide Training and Entrepreneurial skills development for the youth in Ghana. From the table, one could say that, the youth enrolled under the YEA are doing well and earning something for themselves and their families hence reducing social vices in the district but the programme could be widen to capture more of the teaming youth in the district.

Table 2j: Evaluations Conducted

Name of the evaluation	Policy/programme/ project involved	Consultant or resource persons involved	Methodology used	Findings	Recommendations
Process Evaluation / Social Expenditure and Financial Accountability (SPEFA/Town Hall meetings)	All Assembly Development Programmes and Projects	DPCU	Plenary presentations Open-forum discussions (Questions & Answers) Group Work Participatory Learning Approach (PLA) Focus-group discussion	Leakages in revenue IGF not used for projects No public disclosure of revenue and expenditure. Non-payment of rate by citizens Limited market infrastructure	Marshall strategies to reduce leakage and increase revenue. Apply IGF receipts on investment projects to motivate rate payers Increase public accountability/public disclosure. Sensitize citizens on their responsibility to pay tax/rate. Construct more markets
Process /Impact Evaluation through routine M&E Activities	All Assembly/Government Development Programmes and Projects	Regional Planning Coordinating Unit (RPCU)	Survey using Questionnaire Focus group interview thunderly data (progress reports) Evidence based	Low revenue generation capacity Assets management (non-display of list of assets in every office) Low level of teamwork and weak collaboration among departments Ineffective record keeping Inadequate fund for M&E activities Poor maintenance culture	Innovate strategies to increase revenue. Update assets management record and post list of items in every office Activate the participation of all the departments in sectorial activities Train unit heads and Heads of department on the need to keep proper record and data for M&E activities. Implement maintenance plans alongside MTDP. Ensure regular release of funds for implementation of Programme/projects

				Irregular release of funds	
--	--	--	--	----------------------------	--

TABLE 2K: Participatory Evaluation Tool Used.

Name of participatory evaluation Tool used	Policy/programme/ project involved	Consultant or resource persons involved	Methodology used	Findings	Recommendations
Checklist	Access community knowledge on implementation and operation of projects /programmes in their communities	N/A	Participatory Rural Appraisal	Full participation of the Community members	Timely release of funds to conduct PM&E
Checklist	Access community perception on quality and satisfaction with projects and programmes	N/A	Community Score Card	Full participation of community members	Timely release of funds to conduct PM&E

2.6 Participatory Monitoring and Evaluation (PM&E)

Community Score Card was used in the Participatory Monitoring and Evaluation (PM&E) as an integral part of MTDP implementation since it provides assessment of performance.

The DPCU conducted a PM&E with Leap communities and GNHR Communities in the District. Through the use of the Community Score Card, the DPCU was able to gather feedback, identify strength and weaknesses and Develop Recommendation for the LEAP program.

The LEAP program helped the beneficiaries to improve their income by investing in farms and small business, also enroll their children in schools and accessing free medical care through the issuing of Ghana Health Insurance Cards to them.

It promoted community engagement and participation in program implementation, the Community Score Card methodology provided valuable insights into the effectiveness of the LEAP program and it helped identified areas for improvement in program implementation.

Recommendations find are to Improve Program Design by refining program design to include more communities in the District, Strengthen community participation in program implementation.

CHAPTER THREE

THE WAY FORWARD

3.0 Key Issues Addressed and Those Yet to be Addressed

Key issues addressed include;

- Public display of weekly revenue returns and increased percentage of IGF used for development. projects
- The Finance and Administration sub-committee charged with the responsibility of revenue Supervision

The following issues are yet to be addressed;

- Strengthened expenditure tracking and reporting to ensure compliance to budgetary allocations and targets.
- Provision of vehicles for Revenue Mobilization, Environmental Sanitation and the DPCU.

3.1 Recommendation

A number of important issues, which need to be addressed in the near future, include the following;

- Effective monitoring of implementation of workplace HIV/AIDS policy by MDA's.
- Establishment of revenue data base system with possible support from DA
- Strengthening of substructures through capacity building and ceding of a specified percentage of IGF and DACF to fund Area Council approved.
- Establish complaints Committees at each electoral area to handle complaints on the NHIS at the community levels.
- Harmonisation of M&E reporting formats and calendar for all MDA's/ Development Partners, NGO's and setting up of M&E units/focal persons in all MDA's for effective capacity building to ensure efficient tracking and reporting on progress of indicators.
- Effective collaboration between the Assembly and the GES, GHS and Agric. departments on government interventions that are not directly controlled by the Assembly for adequate reporting
- Early release of District Assembly Common Funds and other funds to the District.